



## Head of Mathematics

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.	
<b>Summary of the role:</b>	To lead and oversee the further development of this thriving, high-performing and ambitious department, where results at GCSE and A Level are consistently high.
<b>Department:</b>	<p>Mathematics is a central and highly successful subject within the School, with excellent outcomes at (I)GCSE, A level and Further Mathematics. Large numbers progress to A level Mathematics annually, with a substantial cohort also opting for Further Mathematics. Students regularly progress to Mathematics-related degrees, including Mathematics, Engineering, Computer Science, Economics, Physics and Finance, with consistent entry to competitive universities including Oxbridge and the Russell Group.</p> <p>The department benefits from a vibrant programme of enrichment, including:</p> <ul style="list-style-type: none"><li>• Extensive participation in UKMT Junior, Intermediate and Senior Maths Challenges.</li><li>• Entrants to Olympiad rounds including Hamilton, Maclaurin, Cayley and the Mathematical Olympiad for Girls.</li><li>• Weekly Maths Clinics offering drop-in support.</li><li>• Structured revision and consolidation sessions for U5, L6 and U6.</li><li>• Specialist preparation for MAT, PAT, TMUA, ESAT and IMAT.</li><li>• Student-led talks, problem-solving sessions and external Maths Inspiration events.</li></ul> <p>There are currently 13 members of the Mathematics Department.</p>
<b>Reporting: to:</b>	Deputy Head (Academic)
<b>Line management responsibility for:</b>	Teachers of Mathematics
<b>Main Duties and Responsibilities:</b>	<ul style="list-style-type: none"><li>• Provide strategic leadership for the Mathematics Department.</li><li>• Lead and evaluate teaching, learning and assessment across the department.</li><li>• Analyse attainment and progress; set departmental targets.</li><li>• Oversee curriculum design and ensure a coherent, ambitious programme of study.</li><li>• Support and develop departmental colleagues.</li></ul>



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	<ul style="list-style-type: none"> <li>• Oversee departmental documentation, improvement planning and self-evaluation.</li> <li>• Manage resources, budgets and displays.</li> <li>• Coordinate internal examinations, marking and report writing.</li> <li>• Support staff recruitment, induction and mentoring.</li> <li>• Promote enrichment, competitions and university entrance preparation.</li> <li>• Contribute to the co-curricular life of the School.</li> </ul>
<b>Safeguarding responsibilities</b>	Promote and safeguard the welfare of children and young persons with whom you come into contact.

You may also be required to undertake such other comparable duties as the Head requires from time to time.

Person Specification			
	<b>Essential</b> <i>These are qualities without which the applicant could not be appointed.</i>	<b>Desirable</b> <i>These are extra qualities which can be used to choose between applicants who meet all the essential criteria.</i>	<b>Method of Assessment</b>
<b>Qualifications / Knowledge</b>	<ul style="list-style-type: none"> <li>• a graduate in Mathematics</li> <li>• an effective teacher with strong subject knowledge and the ability to teach across all age groups, including A level and Further Mathematics.</li> </ul>	<ul style="list-style-type: none"> <li>• will preferably hold qualified teacher status</li> </ul>	<i>Production of the applicant's certificates.</i>  <i>Discussion at interview.</i>  <i>Independent verification of qualifications.</i>
<b>Experience:</b>	<ul style="list-style-type: none"> <li>• able to demonstrate experience of excellent classroom practice for teaching and learning</li> <li>• able to lead and coordinate a busy department</li> </ul>		<i>Contents of the application form.</i>  <i>Interview.</i>  <i>Professional references.</i>



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<b>Skills</b>	<ul style="list-style-type: none"> <li>• demonstrate excellent leadership skills.</li> <li>• able to provide clear academic leadership and support the continuing development of a well-established team.</li> <li>• have good inter-personal skills and to command the respect of pupils, colleagues and parents</li> <li>• strong written and oral communication skills</li> </ul>		<p><i>Contents of the application form.</i></p> <p><i>Interview.</i></p> <p><i>Professional references.</i></p>
<b>Personal competencies, qualities, attitude and behaviours</b>	<ul style="list-style-type: none"> <li>• ambitious, energetic, enthusiastic and able to plan independently and collaboratively for the further development of the department in line with the agreed aims of the School.</li> <li>• foster a collaborative environment that values professional development and reflective practice.</li> <li>• Contribute fully to the School's commitment to the formation of the whole person and support its Catholic and Benedictine ethos.</li> </ul>		<p><i>Contents of the Application Form</i></p> <p><i>Interview</i></p> <p><i>Professional references</i></p>